

## Application for the Assessment of Foreign Academic Credentials

In order to have your foreign academic credentials verified, please fill out the form below

### Applicant's Personal Details

First Name ..... Date of Birth .....  
Last Name ..... Place of Birth .....  
Nationality ..... Sex  male  female  
Address: .....  
Postal Code / City: .....  
Phone: .....  
E-mail: .....

### I am applying for admission to

- Baden-Wuerttemberg Cooperative State University (DHBW)  
 University  University of Education  University of Applied Sciences

Field of Study / Study Program.....

### Application Process / Important Information

Please hand in the following documents:

- **Application form**
- **Curriculum vitae**  
(Please fill out page 2 or add an individual CV)
- **School-leaving certificate** (e.g. Upper Secondary School Graduation Diploma)
- **Overview of subjects and grades / Transcript of Records**
- **German language certificates**  
(When applying for a study program held entirely in English you are not required to prove German language proficiency)

Please add if applicable:

- **Higher education entrance qualification**
- **Relevant proof of educational qualification obtained**  
(e.g. degree certificate and/or university diploma etc.)
- **Confirmation of enrollment incl. transcript of all coursework completed and/or in progress of completion**
- **Results of the qualification assessment examination** ("Feststellungsprüfung")

Please hand in only officially certified copies ("beglaubigte Kopien") of all credentials, transcripts and other relevant documents. Documents in any other language but German, English or French must be submitted as translated and officially certified copies. All translations are to be performed by a translator who is officially accredited in Germany. Incomplete and/or uncertified documents will not be processed.

Documents should be sent to us by post only. Please do not send any scanned documents via e-mail.

I hereby certify that the information I provided in this application is true and accurate. All relevant certificates are enclosed.

Place / Date

Applicant's Signature

